



## WEST LAFAYETTE HISTORIC PRESERVATION COMMISSION

222 N. Chauncey Avenue, Room 102 • West Lafayette, IN 47906 • 765-775-5160

### APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

OFFICE USE ONLY\*\*\*\*\*DO NOT COMPLETE ANY ENTRIES CONTAINED IN THIS BOX\*\*\*\*\*OFFICE USE ONLY

Date Received: \_\_\_\_\_ Date Approved COA Expires: \_\_\_\_\_  
LOCAL HISTORIC DISTRICT PROJECT \_\_\_\_\_  
☐ Approved ☐ Approved with Amendments ☐ Denied ☐ Tabled ☐ Withdrawn by Owner  
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

ADDRESS OF PROJECT: 509 Dodge Street, WL

Brief description of proposed work: (Please PRINT CLEARLY or TYPE)

If necessary for description please attach additional sheet.

- (1) Replace existing porch: new concrete block foundation, slab and steps, railing; (2) Rebuild overhang at front door;  
(3) Replace existing house and garage roof with new shingles (minimum 25-year architectural/dimensional, neutral color);  
(4) Replace existing gutters with new; (5) Paint house and garage (proposed gray).

What are the approximate start and finish dates of the proposed work?

Start August Completion October

Present use of property: Rental

Proposed use of property: Rental

APPLICANT (Please PRINT CLEARLY or TYPE)

Name: Pat Windle Byers

Mailing Address: 4656 Winterstill Road, Zionsville, IN 46077

Phone: 317.435.1096 (Pat)

E-Mail: patriciabyers@gmail.com

APPLICANT relationship to Owner ☐ Contractor ☐ Architect ☐ Realtor ☐ Agent ☐ Other

CONTRACTOR (Please PRINT CLEARLY or TYPE)

Name: Warren Gephart

Mailing Address: P.O. Box 326, Otterbein, IN 47970

Phone: 765.490.0630

E-Mail: \_\_\_\_\_

CONTACT PERSON: Pat Byers

Phone: 317.435.1096

E-Mail: patriciabyers@gmail.com

ESTIMATED COST OF PROJECT: \$15,000

**SIGNAGE (Additional Documentation)****(Check-mark all that apply)**

- ☐ Color photo(s) of the entire building with proposed location of the signage indicated
- ☐ Close-up photo of the proposed signage location
- ☐ Detailed drawings showing the dimensions of the sign and how it will be attached to the building
- ☐ Description of the proposed sign and bracket materials, dimensions, sign lettering, signage lighting, and method of attachment to the building. We recommend you use existing holes where possible. If new anchorage holes are necessary, place anchorage in existing mortar joints and avoid damaging existing bricks and permanent exposed building materials.

**Please note:** Signage area and permits must be approved by the City of West Lafayette Engineering Department

**STOREFRONTS/FACADES, AWNINGS, SHUTTERS, AND OTHER ARCHITECTURAL ELEMENTS****(Additional Documentation)****(Check-mark all that apply)**

- ☐ Clear description, photos and elevation drawings of proposed signage, lighting, awnings, security systems, and accessibility provisions (i.e. lifts, ramps, handrails etc.)
- ☐ Color photos/elevations showing storefront/façade of all floors as they relate to all proposed work
- ☐ Drawings specifying the plan, section, and construction details.

**NEW CONSTRUCTION, ADDITIONS, GARAGES AND CARRIAGE HOUSES (Additional Documentation)****(Check-mark all that apply)**

- ☐ Same requirements as listed on page 2 under **Documentation to be submitted with application**

**STOOPS, STEPS, FENCES, HANDRAILS, PORCHES, AND BALCONIES (Additional Documentation)****(Check-mark all that apply)**

- ☒ Color photos and construction plans detailing the location of the proposed stoops, steps, fences, handrails, porches, and balconies
- ☒ Drawings specifying the proposed work, construction details, and installation method for all improvements under this section
- ☐ Drawings of existing conditions without the proposed work

**ROOFS (Additional Documentation)****(Check-mark all that apply)**

- ☒ Color photos detailing the location of the roof(s)
- ☒ Drawings specifying the plans, construction details, and installation methods

**APPLICATION SUBMITTAL DEADLINE:**

This COA Application Form and all supporting documentation **MUST** arrive by 12:00 noon on the deadline date established to be considered at the next Historic Preservation Commission Meeting. Any information not provided to staff in advance of the meeting may not be considered by the Commission during their deliberation. Please call if you have any questions and Staff will assist you.

**MEETING ATTENDANCE:**

For COA applications requiring review by the West Lafayette Historic Preservation Commission attendance at the Commission Meeting is strongly recommended to present the project and answer questions. The Commission will also hear public comments prior to making a decision on the project. Failure by the Owner, applicant or contractor to attend such meetings may result in denial of the Application due to insufficient presentation.

**INSPECTIONS:**

All projects will be inspected during and following execution, for compliance with the decision(s) rendered by the West Lafayette Historic Preservation Commission.

Owner acknowledges that while the West Lafayette Historic Preservation Commission only considers Certificates of Appropriateness for exterior features, under certain circumstances it may be necessary for the Commission Staff to have access to the interior of the building in order to accurately assess the condition of the exterior features. The lack of access to the interior may prevent the Commission Staff from making a favorable recommendation.

Applicant **MUST** notify the Commission Staff upon completion of the approved COA work for a final inspection of the improvements.

**WORKING WITHOUT A COA/DENIAL OF A COA**

West Lafayette Staff inspectors regularly inspect historic properties to insure compliance with approved Certificates of Appropriateness. When additional work has been commenced without an approved COA, a Staff inspector may issue a stop work order and request that the Owner seen an addendum to the original COA to include any additional work, revisions or changes. Work undertaken without a Certificate of Appropriateness is illegal, and the West Lafayette Historic Preservation Commission may require that unauthorized changes in a historic structure be reversed or completed in a satisfactory manner. If the work continues, a building official may issue a citation with a fine and the Owner may be required to remove inappropriate and unapproved materials. Please contact the Staff if there is any question about changing the scope of the work approved.

NEW GALVANIZED FLASHING AT CHIMNEY



NEW SHINGLES  
ON ROOF

6'-0" 2'-6" OVERHANG

NEW PORCH RAILING

NEW GUTTERS

KNEE BRACE

EXISTING SIDING  
TO REMAIN

NEW CONCRETE SLAB

10'-3" 10'-0" 10'-3" NEW CONCRETE BLOCK FOUNDATION  
NEW CONCRETE STEPS

C.M.B.  
7/17/16











